

**RAJIV GANDHI UNIVERSITY OF KNOWLEDGE TECHNOLOGIES**

Constituted under the Act 18 of 2008

Vindya-C4, IIIT-Hyderabad campus.

Gachibowli, Hyderabad – 500032. Telefax: 040-23001830

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Detailed Notification for filling up various non-teaching posts

The Government of Andhra Pradesh has established Rajiv Gandhi University of Knowledge Technologies (RGUKT) in 2008 to cater to the educational needs of the meritorious rural youth of Andhra Pradesh.. Three campuses of RGUKT (fully residential) were started under the University, one each at Basar (Adilabad Dt), Nuzvid (Krishna Dt), Rajiv Knowledge Valley, Idupulapaya (YSR Kadapa Dt).

2. RGUKT invites on line applications from qualified and eligible candidates for filling up the following non-teaching positions on contractual basis for a tenure of one year extendable depending on the requirement and performance of the candidates selected.

Sl.No	Name of the Position	Consolidated salary per month	Essential qualifications
1.	Resident Medical Officers (Female), 3 positions - one each at RGUKT campuses: Basar, Nuzvid & RK Valley	Rs. 30,000/-pm with rent free accommodation	MBBS degree with 55% of marks from a recognized university with appropriate registration as prescribed in the schedule of the Medical Council of India (MCI).
2.	Resident Medical Officers (General), 6 positions - two each at RGUKT campuses: Basar, Nuzvid & RK Valley	Rs. 30,000/-pm with rent free accommodation	MBBS degree with 55% of marks from a recognized university with appropriate registration as prescribed in the schedule of the Medical Council of India (MCI).
3.	Assistant Registrars (Academic-3) one each at RGUKT campuses: Basar, Nuzvid & R.K.Valley.	Rs. 25,000/-pm	a) Any Post Graduate degree with 55%of marks. b) 5 years of experience in the relevant field in a University/Educational Institution/ Government Department. c) Preference will be given to the candidates having experience in Examinations, Admissions work and Student related matters.

4.	Assistant Registrars (Establishment-3). One each at RGUKT campuses: Basar, Nuzvid & RK Valley	Rs. 25,000/-pm	<ul style="list-style-type: none"> a) Any Post Graduate degree with 55% of marks. b) 5 years of experience in the relevant field in a University/Educational Institution/ Government Department. c) Preference will be given to the candidates having experience in Establishment and service matters
5.	System Administrators-8 positions, 2 positions each at RGUKT campuses: Basar, Nuzvid and RK Valley and Head office.	Rs. 30,000/-pm	<ul style="list-style-type: none"> a) B.Tech (CSE/ECE) with 55% of marks. b) Candidates with 3 years experience in administration of computer system development, Computer Programming and in Conducting training programmers in Computer Science and Engineering/Data Communications and those with M.Tech and equivalent degree will be preferred
6.	Network Administrators -4 One each at Head office and RGUKT campuses : Basar, Nuzvid and RK Valley	Rs. 30,000/-pm	<ul style="list-style-type: none"> a) B.Tech (CSE/ECE) with 55% of marks and with a certificate in Networking from a reputed University/Institute. b) Candidates with 3 years experience in administration of computer networks, Computer Programming and in Conducting training programmers in Computer Science and Engineering/Data Communications and those with M.Tech and other equivalent degree will be preferred
7.	Deputy Executive Engineers (Civil) 3 one each at RGUKT campuses, Basar, Nuzvid & RK Valley	Rs. 30,000/-pm	<ul style="list-style-type: none"> a) B.E or B.Tech or equivalent in Civil Engineering with 55% of marks b) At least 3 years of relevant experience. or c) Diploma holders with 5 year experience at AEE level.
8.	Deputy Executive Engineers(Electrical) 3 one each at RGUKT campuses, Basar, Nuzvid & RK Valley	Rs. 30,000/-pm	<ul style="list-style-type: none"> a) B.E or B.Tech or equivalent in Electrical Engineering with 55% of marks b) at least 3 years of relevant experience. Or c) Diploma holders with 5year experience at AEE level.

9.	Public Relation Officer -1 at RGUKT Head Quarters, Hyderabad	Rs. 30,000/-pm	<p>a) A PG degree in Arts/Science/Commerce with 55% of marks or</p> <p>b) A PG degree in Journalism and Mass Communication or Public Relations from a recognized University. At least 5 years experience in a reputed news agency.</p> <p>OR</p> <p>c) candidates in service/worked with Universities/Educational Institutions/Defense organizations/Govt. Organizations with adequate experience in responding to enquiries from public, media and in general cater to public relations,</p>
10.	Placement Officers (4), One each at RGUKT Head Office and its campuses: Basar, Nuzvid & RK Valley	Rs. 30,000/-pm	<p>a) Any PG with 55% of marks</p> <p>b) Relevant experience in Students Placement services of reputed institutions like IITs/NITs/Universities etc..</p>
11.	Assistant Librarians (3) one each at RGUKT campuses, Basar, Nuzvid & RK Valley	Rs. 30,000/- pm	A Masters Degree in Library Science/Information Science/Documentation Science with at least 55% of marks(or an equal grade in point scale where ever grading system is followed) and a consistently good academic record with knowledge of computerization of library. Candidates with Ph. D or those qualified in The National Level Eligibility Test- NET /SLET/SET will be preferred.
12.	Soft ware Engineers (6), 3 positions at RGUKT Head Quarter-Hyd and one each at RGUKT campuses: Basar, Nuzvid & RK Valley	Rs. 30,000/-pm	<p>a) M.Tech/MSIT or</p> <p>b) B.Tech/B.E (CSE) with at least 55% of marks with 3 years experience in programming, database and knowledge in the matters of academic affairs is desirable.</p>
13.	Works Inspectors (Civil) 3 positions- one each at RGUKT campuses: Basar, Nuzvid & RK Valley	Rs. 15,000/- pm	Diploma in Civil Engineering
14.	Works Inspectors (Electrical) 3 positions- one each at RGUKT campuses: Basar, Nuzvid & RK Valley	Rs. 15,000/- pm	Diploma in Electrical Engineering
15.	Staff Nurses-9 positions, 3 each at RGUKT campuses	Rs. 10,000/-pm	B.Sc Nursing/Grade-A certification on Nursing. Their names must have been

	Basar, Nuzvid and RK Valley		registered in any one of the state Nursing Register. Mid Wife trained Nurses who put in considerable experience in operation Theatre will be preferred.
16.	Pharmacist-6 positions, 2 each at RGUKT campuses Basar, Nuzvid and RK Valley	Rs. 10,000/-pm	D.Pharmacy with 2 years experience or B. Pharmacy from a recognized University
17.	Medical Lab Technicians-3 positions, one each at RGUKT campuses Basar, Nuzvid and RK Valley	Rs. 10,000/-pm	B.Sc (Medical Lab Technician) from a recognized University or Intermediate pass certificate from Govt. of AP in vocational course of medical lab technician with 2 years experience as Lab Technician
18.	Library Assistants (3) one each at RGUKT campuses, Basar, Nuzvid & RK Valley	Rs.10,000/- pm	M.Li.Sc with 55% of marks from a recognized University or B.Li.Sc. with 2 years of experience

3.
 - a) The vacancy position mentioned above is likely to vary depending on the actual requirement as on the date of selections.
 - b) Rule of reservation is applicable as per the AP State Government rules in vogue for recruitment, i.e. BC-25%, BC-E 4%, SC- 15%, ST- 6% and Women-33%.
 - c) **Eligible in-service candidates from National and State Universities/Govt. Departments/Organizations may apply, and if selected they are entitled for pay protection. Alternatively such candidates may also join on deputation basis. Retired employees below the age of 65 years may also apply whose pay, if selected, will be fixed as per RGUKT norms by taking into account of their last pay drawn and pension.**
4. The prescribed qualifications *and experience etc. are minimum and the mere fact that a candidate possesses the same will not entitle him/her for being called for interview. The RGUKT reserves the right to restrict the candidates to be called for interview to a reasonable number on the basis of qualifications and or experience/percentage of marks higher than the minimum prescribed. It is also open to the RGUKT to consider on its own, names of the suitable highly qualified/experienced candidates (under extra ordinary situations), who might not have applied. However, the candidates cannot claim it as a matter of right. **The RGUKT reserves the right to fill or not to fill the above notified vacancies***
5. Call letters to attend interview will be sent only to the short listed candidates by E-mail or SMS or Speed Post or Registered Post or Courier service. No

correspondence will be entertained with applicants who are not short-listed/not called for interview.

6. The candidates working in other organizations/ Universities intending to work on deputation/lien basis should apply through proper channel with a clear no objection certificate from the employer stating that there will not be any objection to relieve the candidate at short notice in case of selection.

7. How to apply:

- a. The interested candidates can apply online at University official Web Site i.e. www.rgukt.in
- b. After applying online the candidates should take a print out of the application and send the same along with registration fee mentioned at para (8) below and copies of certificates mentioned at para(9) below:

8. Registration fee:

- a) Registration fee of Rs. 200 for OC/BC
- b) SC/ST/PH/In-service candidates are exempted from payment of registration fee
- c) Candidates already in service and applying through proper channel are not required to pay any registration fee
- d) **Mode of Payment:**

- i. Applicants may transfer the registration fee mentioned at para 9 above into RGUKT Account No 053310100009363 (IFS code No. ANDB0000533) Andhra Bank, Saifabad Branch Hyderabad and enclose transfer slip with the application towards registration fee (non refundable). Separate transfer slip must be submitted if a candidate wants to apply for more than one post. The transfer slip must be tagged at the top of the application. Name of the candidate and post applied for should be indicated on the reverse side of the transfer slip.

Or Alternatively

- ii. Applicants may also enclose a crossed Demand draft for the amount mentioned at para 9 above drawn on any Nationalized Bank in favor of Registrar, Rajiv Gandhi University of Knowledge Technologies, IIIT Campus Hyderabad payable at Hyderabad (A.P). Separate demand draft must be submitted if a candidate wants to apply for more than one post. The demand draft must be tagged at the top of the application. Name of the candidate and post applied for should be indicated on the reverse side of the Demand draft.

Applications received without either transfer slip or Demand draft will not be considered

9. Proof of eligibility i.e. Xerox copies of certificates duly attested in support of Qualifications, Experience, testimonials and Memorandum of Marks should be attached to the print out of the on line application. Finally, after attending the requirement mentioned above, candidates are required to send the application in a good envelope (Please write on the top left side of the envelope the advertisement no. Name of the post, etc.) addressed to the ***Registrar, Rajiv Gandhi University of Knowledge Technologies, Vindya C-4***

Building, IIT campus Gachibowli, Hyderabad-500032 on or before
29.9.2012

10. Important Dates:

- a. Opening date of online registrations 14.9.2012
- b. Closing date of online registrations: 28.9.2012
- c. Last date of receipt of hard copies of applications with enclosures :
1.10.2012

Sd/- REGISTRAR