

NOTICE INVITING TENDER (NIT)



Rajiv Gandhi University of Knowledge Technologies,
AP IIIT, RK Valley, Idupulapaya, Vempalli,
Kadapa Dist., A.P-516330
☎:08588-283687

Name of the Work: **A**nnual Operation and **M**aintenance **C**ontract for
three **RO** Plants installed at APIIT, RK Valley Campus
of Rajiv Gandhi University of Knowledge Technologies.

Name and Address of the _____
Contractor who downloaded _____
the BID documents. _____

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Time Schedule of various Tender related events

Bid Calling date	16-07-2015
Last date for downloading of Tender documents	05-08-2015 at 04:00PM
Plants Visit /Pre Bid Meeting Date & Time	25-07-2015 at 10:00AM
Bid Submission Closing Date & Time	06-08-2015 at 04:00PM
Bid Submission	ONLINE
Technical Bid Opening Date & Time	07-08-2015 at 12:00PM
Price Bid Opening Date & Time	07-08-2015 at 04:00PM
Bid Document Fee	Rs. 1000/- by way of DD form from any Nationalized bank
Contact person	Administrative Officer, RGUKT,AP IIT, RK Valley
Reference No:	RGUKT/APIIIT/RKV/Proc/RO/T01/2015

**Director
RGUKT, RKV**

TENDER FORM

Ref.No.RGUKT/APIIIT/RKV/Proc/RO/T 01/2015

dated: 16-07-2015

Subject: Tender for Annual Operation & Maintenance Contract of 3 R.O. plants each of 4000 LpH installed at APIIIT, RGUKT, RK Valley, Kadapa – 516330.

Last date for submission of the tender is on 06-08-2015 up to 04:00 pm

Dear Sir/ Madam,

- A. RGUKT, RK Valley invites Tender comprising technical bid and price bid separately from registered & experienced agencies to Operate & Annual Maintenance Contract of 3 R.O. plants each of 4000 LpH installed at APIIIT, RGUKT, RK Valley.
- B. All the interested bidders may visit www.eprocurement.gov.in and www.rgukt.in to view and download tender documents.
Those who are interested to submit bids will have to register in the www.eprocurement.gov.in and also have to obtain Digital Certificates. The details and procedure for obtaining digital certificates are mentioned in the website or contact the helpdesk of the site.
- C. The Last date for bid submission: 06-08-2015 up to 4:00 PM.

RGUKT, AP IIT, RK Valley reserves the right to award the contract to one or more than one tenderer.

For any clarification and further details on the above tender please contact Telephone No: 08588-283687 or Contact person during office hours.

Thanking you,

Yours faithfully,

Director,
RGUKT, AP IIT, RK Valley

TENDER NOTICE

Tender No.	RGUKT/APIIIT/RKV/Proc/RO/T 01/2015, Dt:16-07-2015
Name of Work	Operation & Maintenance Contract for three R.O. plants each of 4000 LpH installed at RGUKT, APIIIT, RK Valley, Vempalli, Kadapa Dist, AP-516330.
Tender Fee/ Process Fee	Non-refundable Rs.1000/- in Demand Draft in favor of the Director, RGUKT, APIIIT, RK Valley payable at Idupulapaya.
Earnest Money Deposit	Rs. 15,000/- (Fifteen thousand only) in form of D.D., issued from Nationalized bank, in favor of the DIRECTOR, RGUKT, APIIIT, RK Valley payable at Idupulapaya should submitted along with technical bid only.
Last date and Time for downloading of tender	05.08.2015 up to 4:00 PM.
Last date and Time for online submission of Bid	06.08.2015 up to 4:00 PM.
Last date and Time of physical submission of Tender fee, EMD & Supporting Documents.	07.08.2015 upto 12:00 PM at RGUKT, APIIIT, RK Valley, Kadapa-516330.
Contract Agreement	Two Years from the date of giving work contract.
Period for the signing the order of acceptance	Within 7 days from date of receipt of notification of award
Payment Terms: After Commencement of work	Monthly basis payment after producing service satisfactory certificates on the last day of the month from the Director, RGUKT, APIIIT, RK Valley concerned along with Log book.

DETAILS TO BE FURNISHED BY THE TENDERER

All the details about the description mentioned below are required to be furnished by tenderer to qualify in the technical Bid for Annual Operation & Maintenance Contract of 3 RO plants installed at APIIT, RGUKT, RK Valley.

S.No	Description	Details		
1	Name of the Tenderer with full address and Telephone Numbers of nearest branch office			
2	Name of the firm is Private firm/ Joint Venture / Group holding. Copy of the power of attorney to be enclosed.			
3	Whether the firm is Authorized service Provider. Please enclose copy of the certificate issued from principles.			
4	Name of the partners / Directors with their present & permanent address and their liabilities in other firms, in which they are either employed or partners. (Attested copy of the partnership deed to be enclosed)			
5	Information of the similar plants / Any process plant operated, during last three years along with list of clients. For whom the plants are operated.	Order No. & Date	Order issued by	Order Value
	a) Copy of the Satisfactory Certificate to be submitted along with the list.			
	b) Name of the five major clients (Govt. & Public Ltd. Company)			
	c) Whether enlisted as approved contractor / Service Provider / supplier with Govt. / Public undertaking / others. If so please furnish details, along with copy of Registration letter, indicating registration No.	Name of the Govt. / Public Sector	Registration No.	
d) Turn over during last three years.	Year	Turnover Rupees in Lakhs		
e) List of Machinery/ Tools tackles/ Instruments available with tenderer.				
f) Quality Control Facilities. (In case of ISO, please clarify & submit copy of the certificate.)				

6	I.T. Clearance Certificate: Latest income tax clearance certificate. (Enclose the tax clearance certificate)	
7	Solvency Certificate: Latest (Not older than 1 year) Solvency certificate from any Nationalized Bank for a Minimum Amount of Rs. 5.00 Lakhs.	
8	E.M.D.: Earnest Money Deposit payment of Rs.10,000/- (Rupees Ten thousands only) in the form of DD drawn in favor of the Director, RGUKT, APIIT, RK Valley payable at Idupulapaya(SBH) is to be submitted along with technical bid only.	
9	Has the company or its sister concern black listed in past by any Govt. Dept. of any other body.	
10	Name & Address of the Bankers	
11	PAN No: Please submit copy of the PAN Card.	
12	Service tax No.: Please submit copy of the certificate indicating Service tax No.	
	Central sales tax / State sales tax: Please submit copy of the certificate indicating GST/CST No.	G.S.T No. C.S.T. No.
13	EPF Registration No: Please submit copy of the certificate for the EPF Registration.	

Please clarify for Acceptance of the Tender Terms.

S.No	Description of the Tender Terms	Acceptance (Yes/No)
1	All the Terms and conditions of the tender accepted?	
2	Payment Terms Accepted?	
3	Penalty clause Accepted?	
4	EMD submitted with Technical bid, if yes, please provide details.	Name of the Bank:
		DD no & Date:
		Amount:
		In favor of:

Note:

1. It is compulsory for the tenderer to furnish the details in the above format, along with proof documents asked in details, failing which the tender shall be rejected.
2. Conditional tender shall be rejected.
3. Decision of the Director, RGUKT, APIIT, RK Valley regarding the technical qualification is final & binding to the tenderer and no correspondence shall be entertained thereafter.

Instruction to Bidders for Online Tendering

1. Tender documents are available only in electronic format which Bidders can download from the website www.rgukt.in and www.eprocurement.gov.in
2. All bids should be submitted online through the website www.eprocurement.gov.in only. No physical submission of price bid will be entertained as it should be furnished on-line only. Also no fax, e-mail, letters will be entertained for the same.
3. Following should be submitted at APIIT, RGUKT, RK Valley, Kadapa-516330.
 - i. Tender Fee
 - ii. EMD
 - iii. Supporting Documents for Technical Bid.
4. Bidders who wish to participate in online tenders will have to visit www.eprocurement.gov.in and www.rgukt.in to view and download tender documents. Those who are interested to submit bids will have to register in the www.eprocurement.gov.in and also have to obtain Digital Certificates. The details and procedure for obtaining digital certificates are mentioned in the e-procurement website or contact the helpdesk of the site.
5. All bids should be digitally signed. For details, regarding digital signature certificate and related training involved at the below mentioned address should be contacted:

Andhra Pradesh Technology Services Limited
BRKR Bhavan, B-Block
Tankbund Road , Hyderabad-500022
Phone: +91-40-23220305
Fax: +91-40-23228057

(OR)

You may please contact Registration Authorities of any Certifying Authorities in India. The lists of CAs are available by clicking the link <https://tender.eprocurement.gov.in/DigitalCertificate/signature.html>.

6. Kindly take note that, valid Digital Signature Certificates is must for all the interested bidders. Online tendering process is not possible without valid digital signature certificate.

GENERAL INSTRUCTIONS

1. If the party does not accept / execute the order, issued by the Director, RGUKT, APIIT, RK Valley, then the amount of the EMD paid by the party will be forfeited and party is likely to keep under black listing.
2. Tenderer is required to quote the rates strictly as per the terms and conditions mentioned in the tender document. Any conditional tender will not be entertained and will be rejected.
3. Tenderer is required to furnish the details of his organizational structure, details of experience and financial data as asked earlier.
4. The price bid will be opened only of those tenderer, who qualify in the technical bid.
5. The tenderer is required to enclose the DD of EMD amount along with Technical bid documents cover. If demand draft is not submitted along with technical bid cover then the tender will not be considered for scrutiny and will be summarily rejected.
6. If the order is decided in your favor, then you have to pay the 10% of Security Deposit of contract value, before issuance of the order. (No concession of Security Deposit on what so ever ground can be considered).

TERMS & CONDITIONS

1. ELIGIBILITY CRITERIA

The agency should have experience of similar nature of job during last 5 years in any Govt./Semi Govt./Autonomous body or any reputed institutions. Copy of previous work orders and satisfactory work completion certificate should be enclosed with the offer.

2. SCOPE OF THE WORK:

- a. You should deploy skilled operators for daily operation and maintenance of the plants.
- b. One service engineer should visit the plant twice in a month.
- c. Attending all breakdown calls within 01 or 02 hours when called upon and provide information to the operator for preventive and protective maintenance.
- d. R.O. Plant should be operated in two shifts, to full fill our requirement of processed water in a day. To check water quality twice in a week with test kit and keep a record of that.
- e. Quality of the processed water should be maintained as per the drinking water standards of "INDIAN STANDARD".
- f. Power supply, to operate 3 R.O. Plants shall be arranged by the RGUKT, APIIT, RK Valley with free of cost. (Power cost will be borne by the institute.)

✓ CHEMICAL WASHING & CLEANING:

Chemical washing should be done in a case of observed following results.

- Conductivity become high
- Product loss become 9.5 M³/Hr
- R.O. running hrs at 450 to 500 hrs.

Jobs to be carried out for chemical cleaning & washing of the R.O. Plants

- i. Complete cleaning of membranes of each pressure vessels and should be checked before refitting of membrane in pressure vessels.
- ii. All 'O' ring of the pressure vassals & membrane should be checked, in case of damage 'O' rings should be replaced by new one.
- iii. Chemical washing of the pressure vassals & membrane to maintain pH. & TDS for drinking water Standard, between 500 mg/l to 550 mg/l TDS and pH should be 6.5 to 8.5 pH. As per running product water.
- iv. You should use total bacteria free water for cleaning & chemical washing of the vassals & membrane.
- v. After complete washing of pressure vessels the product of drinking water should be tested and certified by specialized person.
- vi. Collection tank should be cleaned properly before cleaning of Carbon Active Filter & Dual Media Filter.
- vii. During chemical washing, Dual media filter and carbon active filters are also required to be cleaned, after removing sand and gravels from tank. Removed sand & gravels should be cleaned by Raw Water & the same should be refilled, after completion of filter cleaning job. Water leakages from both filters should be arrested.
- viii. Holding tank should be clean properly after compete recharge of Carbon Active Filter & Dual Media Filter.
- ix. For Each Chemical Cleaning of pressure Vassals, Membrane, Active Filter & Dual Media Filter chemicals should be arranged, supplied & used by you at your cost.

3. THE TENDERER & THE OFFER:

- a) The bids are required to be submitted online at www.eprocurement.gov.in by the date and time prescribed in the tender notice.
 - i. Technical bids documents are to be submitted online. However, the eligibility related documents as well as tender fee and EMD should be reached on or before technical bid opening date & time at APIIT, RGUKT, RK Valley.
 - ii. Price bid to be submitted online only before the stipulated time.
- b) If the EMD and Tender fee are not submitted along with technical bid documents cover, the tender will not be considered for scrutiny and will be out rightly rejected.

- c) The Director, APIIT, RGUKT, RK Valley reserves the right to reject any or all the tenders or split the work between more than one bidder without assigning any reason thereof.

4. OPENING OF BIDS:

- a. E-tendering procedure is explained as above.
- b. Preliminary bids will be opened after verification of receipt of payment towards tender fee and EMD.
- c. On verification of the supporting documents, technical qualification of the bidders will be assessed.
- d. Price Bid of only those bidders, who have fulfilled the eligibility criteria specified in tender document, will be opened and the Price Bid of the bidder who do not fulfill the eligibility criteria will not be opened and their Tender Stands rejected

5. ASSIGNMENT & SUBLETTING:

1. The whole of the above work shall be executed only by the contractor and he will not directly or indirectly transfer, assign, underlet/and/or sublet the contract or any part thereof or interest therein. In case of failure in doing so, it shall render the contract terminable forthwith at risk and cost of the contractor.
2. The management reserves the right to cancel, amend and/or reduce the contract work at any time without giving notice to the contractor and without incurring any responsibility for such cancellation, notification and/or alteration and in such an event the contractor shall have to take away his labours, tools, tackles, machinery, equipment etc. and shall leave the site once or shall have to carry out the instructions of the employer.

6. DURATION OF WORK:

Entire work shall be carried out for the period 24 months, after issuance of our order. However the work may be stopped at any time if performance is found unsatisfactory.

7. LIQUIDITY DAMAGES:

If you fail the complete above work for non-satisfactory reason an amount of 1000/- (Rupees thousand only) per day will be deducted from your monthly bills forwards penalty charges.

8. EMD:

(a) A non-interest bearing Earnest Money Deposit of **Rs.15,000/- (Rupees Fifteen thousand only)** shall be paid in the form of DD/BG and submitted along with Technical Bid documents.

- ✓ DD in favour of the Director, APIIT, RGUKT, RK Valley payable at Idupulapaya from any Nationalized (or),
- ✓ Bank Guarantee, issued by a Nationalized banks only in India valid for a period of not less than 3 (three) months beyond the proposed validity of bid.

Any tender submitted without EMD shall be summarily rejected and no claim shall be entertained on such rejected tenders.

(b) The unsuccessful bidders will be refunded the EMD amount after finalization of the tender.

(c) If the party does not accept the work order issued by the Director, APIIT, RGUKT, RK Valley, then EMD amount paid by the bidder will be forfeited.

9. SECURITY DEPOSIT:

(a) The successful Contractor shall pay security deposit (SD) @ 10% of the total contract value.

- i. 10% of the total contract value before the commencement of the contract work in the form of Demand Draft in favour of the DIRECTOR, APIIT, RGUKT, RK Valley payable at Idupulapaya (or) a BANK GUARANTEE, from nationalized banks in the form and manner acceptable to the RGUKT, APIIT, RK Valley. The Bank Guarantee shall be valid for entire currency of the contract period / extended period plus claim period of 6 months.

- b. Security deposit shall not bear any interest.
- c. It shall be refunded to the Contractor, within a period of three months after satisfactory completion of the work and removal of equipment, tools tackles, camp site etc, and the due fulfillment of all the terms and conditions of the contract. The Contractor shall obtain “No Dues Certificate” and “Site Clearance certificate” to this effect from the Director, RGUKT, APIIIT, RK Valley.
- d. The Director, APIIIT, RGUKT, RK Valley reserves the right to recover the charges or the penalty from the Security Deposit in the following circumstances-
 - i. If the contractor or its employees causes any damage or destroy any property belonging to APIIIT, RGUKT, RK Valley.
 - ii. The shortfall amount of all compensations, penalties and other sums of money payable by the contractor or recoveries to be made under the terms of this contract which is due but not paid by the contractor in full , etc.

10. RATE:

- i. The CONTRACTOR will be paid at the firm rate for operation and maintenance of 3 RO plants. The rates will be inclusive of all other works included in the scope of work above and shall be valid for the entire currency of the contract.
- ii. Service Tax, **if applicable** and payable by the contractor, shall be reimbursed by RGUKT, APIIIT, RK Valley at actual subject to submission of documentary proof of having remitted / adjusted the Service Tax and to the extent directly related to the services rendered by the contractor under the contract.
- iii. No escalation in the rates will be allowed or considered by RGUKT, RK Valley on any account.
- iv. No advance will be paid against the work.

11. COMMENCEMENT OF THE WORK:

The successful bidder shall execute an agreement with APIIIT, RGUKT, RKValley on non-judicial stamp paper worth Rs.100/- agreeing to all the condition of contract within one week up on intimation of acceptance tender. Failure on enter in to an agreement with stipulated time will result in forfeiture of the EMD and you will have to commence the work within 7 days after receipt of our work order.

12. LOCAL FACILITIES CONDITIONS:

RGUKT will not undertake or agree to provide any facilities to the contractor like accommodation labour / staff, electricity, water, vehicle etc at work site.

The tools, tackles, machinery, equipment, pumps (except submersible pumps) etc. and the manpower required to execute the contract shall be arranged by the CONTRACTOR only.

13. STATUTORY OBLIGATIONS:

The Contractor shall comply with all applicable laws, ordinances, approved standards, rules and regulations, and shall procure all necessary governmental permits, licenses and inspection and shall pay all fees and charges in connection with the terms covered by the contract. The CONTRACTOR shall save RGUKT, RK Valley harmless as a result of any in factions thereof.

The following are some of the major Government of India Acts and Regulation concerning approvals of new plants and machinery.

The Indian Explosive Act of 1884 (4 of 1884) and Amendments and Rules (amended up to date).

The Indian Factories Act of 1948 (63 to 1948) and Amendments and Rules (amended up to date).

The Workmen Compensation Act., The Payment of Wages Act., Payment of Bonus Act., Contract Labour Regulations & Abolition Act 1970, and Inter State workmen (Regulations) Act.

The above list is illustrative not exhaustive.

14. NON FULFILMENT OF TERMS & CONDITION AND TERMINATION OF THE CONTRACT

- i. If the Contractor fails to carry out the work as per terms and conditions of the contract to the satisfaction of the Director, APIIIT, RGUKT, RK Valley, the Director shall be entitled to forfeit the security deposit paid by the Contractor. This however, shall not absolve the Contractor from his obligation to fulfill the contract. In such event, the Director, APIIIT, RGUKT, RK Valley shall have a right to complete and / or to get the work completed at the cost & risk of the Contractor and the Contractor shall be responsible to pay such cost incurred by the Director, APIIIT, RGUKT, RK Valley to complete the work and / or to get the work completed.

- ii. Likewise, if the Contractor does not fulfill the terms and conditions of the contract and does not carry out the work up to the entire satisfaction of the Director, APIIT, RGUKT, RK Valley, Director has the right to forthwith terminate the contract at its sole discretion, without assigning any reason, Under such events, the Director, APIIT, RGUKT, RK Valley shall be entitled to forfeit the security deposit paid by the Contractor and the Director, APIIT, RGUKT, RK Valley shall have a right to complete the work and/ or to get the work completed at the risk and cost of the Contractor.
- iii. For any reasons, if it is required, the Director, APIIT, RGUKT, RK Valley reserves rights to cancel terminate amend and/ or alter the contract and / or bifurcate and/ or reduce the contract work at any time without giving any notice to the Contractor and without incurring any responsibility. For such cases, Contractor shall have to take away his labour, tools, tackles, machinery, equipment etc. and shall leave the site at once or shall have to carry out the instructions of the Director, APIIT, RGUKT, RK Valley.

15. GENERAL CONDITIONS:

- i. The spares for operation and maintenance of plant shall be provided by the APIIT, Director, RGUKT, RK Valley at free of cost except in the case where operation fault will be proved on the part of contractor. The cost of spares will be borne by contractor.
- ii. All the records of R.O. plants and quantity of water delivered tanker-wise, time-wise, shall be maintained by you & it shall be kept in R.O. plants.
- iii. Every record shall be signed by the concerned operator of the tanker.
- iv. All the records shall be checked & verified by the officer or authority authorized by the Director, APIIT, RGUKT, RK Valley.
- v. Contractor shall be abided by all the provision of all applicable labour laws pertaining to the employees of the contractor.
- vi. During Plant Operation & Maintenance all minor repair / maintenance works will be covered under contract, without any additional cost. (i.e. Free of cost). For Minor repair jobs welding machine, along with required accessories, welding electrodes etc should be arranged by contractor, without any additional cost. Electricity shall be provided by RGUKT for the job Free of cost.

16. SUB-CONTRACT

The Contractor shall not assign or sub-contract any portion of this work without the prior written consent of the Director, APIIT, RGUKT, RK Valley.

17. CORRIGENDUM:

Corrigendum if any shall be uploaded on www.eprocurement.gov.in only. Please note that there is no provision to take out the list of parties downloading the tender document from the above referred the websites. As such tenderers are requested to see the website once again before due date of tender opening of ensure that they have not missed any corrigendum uploaded against the said tender after downloading the tender document. The responsibility of downloading the related corrigendum, if any, will be that of the downloading parties.

No separate intimation in respect of corrigendum will be sent to tenders who down loaded the tender document from the website as information in this respect will not be available to website www.eprocurement.gov.in

PRICE - BID

TENDER NO: *RGUKT/APIIIT/RKV/Proc/RO/T 01/2015, dated: 16-07-2015*

Notice Inviting Tender (NIT) for Annual Operation & Maintenance Contract for three RO plants of each 4000 LpH

S.No	Description	Details
1	Description of the Job	Operation & Annual Maintenance Contract for three RO plants, installed at APIIIT, RGUKT, RK Valley
2	Basic AMC Rate(INR) per Month	Rs.
3	Total amount (INR) per Month	Rs.
4	Total amount (INR) for the Contract period	Rs.

NOTE:

1. Parties has to quote basic AMC rate inclusive of E.D., Sales tax, Packing Charges, Insurance and Transportation charges for consumables in their scope.
2. Terms & conditions:
All other Terms & conditions are remains same as indicated in the Tender document.

Signature, Stamp & Date

DECLARATION

From,

Date:

To,

The Director,
APIIT, RGUKT,
RK Valley, Idupulapaya,
Vempalli, Kadapa,
AP -516330.

Dear Sir,

I/ We here by solemnly declare that any of our partners jointly or severally and/ or individually or our firm/ company/ associate company have not been black listed by central Govt. or any State Govt. or it's under taking.

I/ We here by further declare that, If the above declarations is found untrue the APIIT, RGUKT, RK Valley, shall be entitled to take any legal action against us severally and or individually or our firm / company in this regard in any manner that may deem fit by RGUKT, APIIT, RK Valley.

Yours Sincerely

Signature & Stamp of the Tenderer

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