



**RAJIV GANDHI UNIVERSITY OF KNOWLEDGE TECHNOLOGIES**

Flat No: 202, Second Floor, NRI Block (C), Sri Mahedra Enclave, Tadepalli,

Guntur Dist - 522 501

Tele No: 08645274475

E-mail Id: [procurement@rgukt.in](mailto:procurement@rgukt.in)

Ref. No: RGUKT-AP/E-Proc/Projectors & Screens/RT01/2018

Date: 02.07.2018

**BID DOCUMENT**  
**Open Competitive Bid (OCB)**  
**E-Procurement**

*For*

**Supply, Installation, Testing and Commissioning of Projector &  
Projector Screens**

**At**

**IIIT Nuzvid, RK Valley, Srikakulam & Ongole of RGUKT-AP**

**Rajiv Gandhi University of Knowledge Technologies-  
Andhra Pradesh**

**Proprietary & Confidential**



**Rajiv Gandhi University of Knowledge Technologies - AP**

**Tadepalli (V), Mangalagiri (M), Guntur (Dist.),**

**A.P - 522501.**

**News Paper Advertisement**



**RAJIV GANDHI UNIVERSITY OF KNOWLEDGE TECHNOLOGIES**

Andhra Pradesh.

Flat No. 202, Second Floor, NRI Block (C), Sri Mahendra Enclave,  
Tadepalli, Guntur District- 522 501

**Ref No: RGUKT- AP/E-Proc/Projectors & Screens/RT01/2018, dated. 02/07/2018**

**E-Procurement Tender Notice**

Online tenders are hereby invited from reputed manufacturers/ authorized representatives of the Manufacturer/Whole sale dealers and eligible bidders for supply and installation of 150 projectors & Screens along with all external fittings at IIIT – Nuzvid, RK Valley, Srikakulam & Ongole of RGUKT-AP.

Interested bidders can download and submit the bids online from 02.07.2018 to 13.07.2018 up to 5:00PM through <https://tender.apecurement.gov.in> (AP Portal). For further details please visit our website: [www.rgukt.in](http://www.rgukt.in) or <https://tender.apecurement.gov.in> (Andhra Pradesh Portal)

**Date: 02.07.2018**

**Sd/-  
Coordinator Academic Administration (i/c)**

## SECTION-I

### Tender Schedule:-

Bid calling date	02.07.2018
Bid Document fee (Non refundable)	Rs.10,000/- (By way of DD from any Scheduled Bank in favor of The Registrar (i/c), RGUKT, Payable at SBI, Tadepalli, Guntur Dist. (Non refundable)
Last date of receipt of Pre-Bid queries by e-mail (in prescribed format at Annexure-A)	09.07.2018
Bid Documents Downloading Start date	02.07.2018 at 10:00 AM
Bid Document Downloading End Date	13.07.2018 till 04.00 PM
Last date for uploading of online documents	13 .07.2018 at 05:00 PM.
Last date for submission of the Hardcopies	14.07.2018 at 05:00 PM
Pre-qualification & Technical Bid opening date/time	16.07.2018 at 10:00 AM.
Price Bid opening date/time	16.07.2018 at 12:00 PM
Contact person	Coordinator Academic Administration(i/c), RGUKT – AP

**Note:** The dates stipulated above are firm and under no circumstances they will be relaxed unless extended by an official notification or happen to be Public Holidays. For the assistance in the online submission issues, the bidder may contact the help desk of M/s. VUPADHI (<https://tender.apecurement.gov.in> ) at their e-mail address: [contact@vupadhi.com](mailto:contact@vupadhi.com), Phone: +91 40-39999700, 39999701

### CLARIFICATIONS:

- i. Queries if any can be made through e-mail only on [procurement@rgukt.in](mailto:procurement@rgukt.in) on or before 07.06.2018. Queries received via any mode other than e-mail id mentioned above will not be entertained. The queries should only be sent in following format on the official letter head of the company.

S. No.	Page No. (Tender Ref.)	Clause (Tender Ref.)	Description (Tender Ref.)	Query

- ii. The addendum/corrigendum if any shall be published on RGUKT website i.e. [www.rgukt.in](http://www.rgukt.in) as well as on e-procurement platform <https://tender.apecurement.gov.in>.
- iii. The Bidders are requested to submit the bids after issue of clarifications duly considering the changes made if any. Bidders are totally responsible for incorporating/complying the changes/ amendments issued if any.

**NOTE:**

**After uploading the documents, the copies of the uploaded technical bid documents along with original Demand Drafts in respect of Bid Security and Bid document fee have to be submitted. Physical submission of price bids will not be entertained.**

**Sd/-  
Coordinator Academic Administration (i/c),  
RGUKT - AP**

**SECTION-II**

**STATEMENT OF IMPORTANT LIMITS/VALUES RELATED TO BID**

<b>S. No</b>	<b>Item</b>	<b>Description</b>
1	Name of the work	Tender call for supply installation testing and commissioning of Projector & Projector Screens
2	EMD	Rs.2,50,000/- (Rupees: Two Lakhs Fifty thousand only) by way of crossed Demand Draft or Bank Guarantee from any Nationalized Bank in favor of The Registrar (i/c), RGUKT, Payable at SBI, Tadepalli, Guntur Dist.
3	Bid Validity Period	90 days from the date of opening of commercial bid
4	EMD Validity Period	90 days from the date of opening of commercial bid
5	Variation in quantities	± 5 %
6	Period for furnishing performance Security	Within 10 days from date of receipt of Letter of Intent.
7	Performance security value	5% of the contract value
8	Performance security validity period	38 months from date of commencement of services.
9	Period for signing the order Acceptance	Within 7 days from date of receipt of notification of award
10	<b>Payment terms</b>	
	Payment of bill	90% of the payment will be paid after successful installation of the material and remaining 10% payment will be paid after getting satisfactory certificate (after two month) from concerned authority
11	Transaction Fee	All the participating bidders who submit the bids have to pay an amount @ 0.03% of their final bid value online with a cap of Rs. 10,000/- for quoted value of purchase up to Rs.50 crores and Rs.25000/- if the purchase value is above Rs.50 crores & service tax applicable @ 15.00% as levied by Govt. of India on transaction fee through online in favor of MD, APTS. The amount payable to APTS is non refundable. Corpus Fund: Successful bidder has to pay an amount of 0.04% on quoted value through demand draft in favor of Managing Director, APTS, Hyderabad towards corpus fund at the time of concluding agreement.
12	Transaction Fee Payable to	The Managing Director, A. P. Technology Services Ltd., Hyderabad Important Notice to Contractors, Suppliers and Department users (i) In the endeavor to bring total automation of processes in e-Procurement, the Govt. has issued orders vide G.O.Ms.No. 13 dated. 05.07.2006 permitting integration of electronic

		<p>Payment Gateway of ICICI/HDFC/Axis Banks with e-Procurement platform, which provides a facility to participating suppliers/ contractors to pay the transaction fee online using their credit cards.</p>
13	Procedure for Bid Submission	<p>Bids shall be submitted online on <a href="http://tender.apecurement.gov.in">http://tender.apecurement.gov.in</a> platform</p> <ol style="list-style-type: none"> <li>1. The participating bidders in the tender should register themselves free of cost on e-procurement platform in the website <a href="http://tender.apecurement.gov.in">http://tender.apecurement.gov.in</a></li> <li>2. Bidders can log-in to e-procurement platform in Secure mode only by signing with the Digital certificates.</li> <li>3. The bidders who are desirous of participating in e-procurement shall submit their technical bids, price bids as per the standard formats available at the e-market place.</li> <li>4. The bidders should scan and upload the respective documents in Pre-Qualification and Technical bid documentation including EMD. The bidders shall sign on all the statements, documents certificates uploaded by them, owning responsibility for their correctness/authenticity.</li> <li>5. The hard copies of all the uploaded Technical documents should be attested by a Gazetted Officer or properly notarized.</li> <li>6. The bidder should submit the demo projector along with Hard copies of Bid document.</li> <li>7. The rates should be quoted online only</li> <li>8. The financial bids of the Service Providers, who qualify the technical bid, shall only be opened.</li> </ol>
14	Other conditions	<ol style="list-style-type: none"> <li>1. The Documents that are uploaded online on e-market place will only be considered for Bid Evaluation.</li> <li>2. After uploading the documents, the copies of the uploaded technical bid documents along with original Demand Drafts in respect of EMD, Bid Security and Bid document fees have to be submitted by the bidder to the "The Coordinator Academic Administration (i/c), RGUKT-AP, Fat No.202, 2nd Floor, NRI Block (C), Sri Mahendra Enclave, Tadepalli, Guntur Dist -522 501", by 05:00PM on 16-06-2018.</li> <li>3. RGUKT-AP will not hold any risk and responsibility regarding non-visibility of the scanned and uploaded documents.</li> <li>4. The RGUKT-AP shall not hold any risk on account of postal delay.</li> </ol>

		<p>5. Failure to furnish any of the uploaded documents, certificates will be entitled in rejection of the bid. Similarly, if any of the certificates, documents, etc., furnished by the Bidder are found to be false/fabricated /bogus, the bidder will be disqualified, blacklisted and action will be initiated as deemed fit and the Bid Security will be forfeited</p>
	Termination of contract	<p>In the event of any breach and / or failure on the part of the Vendor to comply with the said terms &amp; conditions of the contract, the contract will be terminated forthwith. In addition if the contract is cancelled, the security deposit will be en-cashed and forfeited.</p>
16	Placing work order	<ul style="list-style-type: none"> <li>✚ The Institute will place work order on identified successful bidder</li> <li>✚ Institute reserves the right to reject only or all the tenders or accept them in part or reject the lowest tender without assigning any reason thereof. Institute authorities reserve the right to relax or tighten the conditions/norms given in the tender documents.</li> </ul>

## SECTION- III

### III.1 Pre-Qualification criteria:

1. The bidder should be a manufacturer/ authorized representative of a manufacturer/whole sale dealer and should be in business of manufacture and or supply and maintenance of the IT & IT related equipment for a minimum period of two (2) years.
2. The bidder should have at least one office in any of the 13 districts of AP. Billing/Invoice should be done from any of these offices located in AP only. Self declaration from competitive authority should be submitted to this effect.
3. The bidder should submit the Manufacturer's Authorization Form for all the offered items, specific to this tender issued by OEM/ Principal authorizing the bidder to submit the bid for tendering which is deemed as an agreement in between the bidder and OEM/Principal for the support and spares till the warranty period. (Ink signed copy to be submitted)
4. The bidder/OEM should have service center in Andhra Pradesh. The bidder should have the minimum average turnover of Rs. 1.Crore during last two years certified by the chartered account.
6. The bidder should furnish the information on major past supplies under the relevant product/services and satisfactory performance for the last Three financial years.
7. Equipment Make & Model No must be clearly stated by the bidder in the technical bid.
8. A scanned copy of the certificate on company letter head, stating that the bidder hasn't been blacklisted by any institution/ organization/ society/ company of the Central / State Government ministry/department, or its public sector organizations during the last preceding three years from the date of submission of the tender, with company stamp and signed by authorized signatory shall also be uploaded.
9. RGUKT -AP reserves its right in not considering the bid of a bidder, if such bidder was a previous supplier and had a past bad track record or their earlier performance was unsatisfactory on any count.
10. Proof of Income Tax, GST certificate ; Self attested copies to be attached
11. PAN No. of the company/Firm, TIN No (As applicable): self attested copies to be attached
12. Certificate of Incorporation/ Registration; Self attested copies to be attached



## GENERAL INFORMATION TO THE BIDDERS

1. **Name of Work:** Supply installation testing and commissioning of Projector & Projector Screens at IIIT – Nuzvid, RK Valley, Srikakulam & Ongole of RGUKT-AP
2. RGUKT-AP invites sealed bids under two bid system (Technical & Financial Bid) from experienced and reputed manufacturers, Vendors/Dealers, contractors, agencies/firms engaged in Supply, Installation, Testing & Commissioning of Projector and Projector screen for class rooms at IIIT – Nuzvid, RK Valley, Srikakulam & Ongole of RGUKT-AP
3. **Site Inspection:** Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to site conditions. The bidders are strongly advised to assess the site conditions and submit a realistic offer for the supply & installation of the work at their own cost without any liability on IIIT – Nuzvid, RK Valley, Srikakulam & Ongole of RGUKT-AP.
4. **Scope of Work:**
  - i) The bidder should complete the entire job in all respect as per tender documents, specifications, drawings/layout if any, discussions as per site requirements to the satisfaction of IIIT – Nuzvid, RK Valley, Srikakulam & Ongole of RGUKT-AP. The work shall be done as per RGUKT-AP direction.
  - ii) The bidder shall give comprehensive hands on training to the official of IIIT – Nuzvid, RK Valley, Srikakulam & Ongole of RGUKT-AP or concerned person on operation, preventive maintenance of the Projector. The bidder shall also provide simplified write ups about operating systems of Projector.
  - iii) Bidder shall continue to provide maintenance and support during the warranty period.
  - iv) Bidder shall resolve complaints regarding Projector within 1 day. The work is to be done on priority basis and in a time bound manner. It may be noted that if any work is required for completion of job, it will be deemed to be in the scope of bidder whether it is specifically mentioned or not.
5. In case no bid or single bid is received, or any other reason whatsoever, RGUKT -AP may at its sole discretion cancel the whole tendering process or extend the last date and time of submission of the bid.
6. RGUKT -AP reserves the right to modify/amend any or all provisions of this tender document. Any such modification/amendment shall be notified by uploading the same on RGUKT -AP Website as well as e-procurement website. Therefore participating bidders are advised to be in touch with RGUKT -AP till last date for submission of the bids. The Bidders shall be solely responsible to check Institute and E-procurement website for the amendment issued in shape of Corrigendum and/or Addendum up-to last date of submission of the bid.

7. Any separately submitted discount letter on the financial bid shall not be considered by RGUKT -AP and shall be a sufficient ground for disqualification of the bidder. Evaluation of financial bid shall be considered only on the quoted price/Fee in the financial bid submitted by the bidders.
8. EMD will not carry any interest. EMD will be refunded to the unsuccessful bidders after finalization of the bid and EMD of successful bidder shall be returned after successfully installation testing & commissioning of the said work.
9. **Bid Evaluation:** During technical evaluation of the proposals, RGUKT -AP may ask the bidders for clarification, if any on their proposal. The bidders are required to respond within the time frame prescribed by RGUKT -AP. The bidder should submit a Demo Projector along with the hardcopies of bid documents and demonstrate all the technical features at the time of technical evaluation.
10. **Authorization and Attestation:** The bidder has to submit an authorization letter or valid Power of Attorney on behalf of company/firm for signing the document.
11. Corrigendum/Addendum if any, will be available on RGUKT -AP as well as E-procurement website only. The bids received after last date and time will be rejected. RGUKT -AP reserves the right to reject all or any tender wholly or partly without assigning any reason whatsoever.
12. The bidder is expected to quote rate after careful analysis of cost involved considering all specifications and conditions of contract. In case it is noticed that the rates quoted by the bidder are unusually high or unusually low, it will be a sufficient ground for rejection of the tender unless the reasonableness of the rates is convincing. For scrutiny, the analysis for such rates is to be furnished by the bidder on demand.
13. The rates quoted by bidder shall remain firm till completion of all works even during the extended period, if any, on any account whatsoever. It is provided that the bidder shall not change any of the rates, quoted in the tender till the completion of work.
14. **Completion of Work:** The entire work is to be completed within 4-6 weeks from the date of issue of LOI/Work Order, to the satisfaction of RGUKT -AP.
15. **Insurance:**
  - i. It is the sole responsibility of the bidder to insure his materials, equipments, workmen, etc. against accidents and injury while at work and to pay compensation, if any, to workmen as per Workmen's compensation Act. The work be carried out in protected area and all the rules and regulations of the RGUKT -AP in the area of project which are in force from time to time will have to be followed by the bidder.
  - ii. If due to negligence and or non-observation of safety and other precautions by the contactors, any accident/injury occurs to the property/manpower belong to third

party, the bidder shall have to pay necessary compensation and other expense, if so impose by the appropriate authorities.

<b>Description of the Item</b>	<b>Quantity</b>	<b>Institute Name</b>	<b>Delivery Address</b>
The projector set includes "LCD Projector, Projector Screen & CEILING MOUNT KIT AND external accessories.	30 No's	IIIT Nuzvid	To, The Administrative Officer (i/c), IIIT Nuzvid, Nuzvid City, Mylavaram Road, Krishna District, Andhra Pradesh – 521202.
	20 No's	IIIT RK Valley	To ,The Administrative Officer (i/c), IIIT- RK Valley, Rajiv Knowledge Valley (Idupulapaya) Village, Vempalli Mandal, Kadapa District, Andhra Pradesh – 516330
	40 No's	IIIT Srikakulam	To, The Administrative Officer (i/c), IIIT Srikakulam Temporarily located at IIIT Nuzvid, Nuzvid City, Mylavaram Road, Krishna District, Andhra Pradesh – 521202.
	60 No's	IIIT Ongole	To ,The Administrative Officer (i/c), IIIT-Ongole, Temporarily located at IIIT-RK Valley Campus, Rajiv Knowledge Valley (Idupulapaya) Village, Vempalli Mandalam, Kadapa District, Andhra Pradesh – 516330

- iii. The bidder will take necessary precautions and due care to protect the material, while in his custody from any damage/loss due to theft.

#### **16. Delivery and Installation period**

The delivery details are as follows

#### **17. Liquidated Damages for Delay**

Time is essence of the contract. In case the Bidder fails to complete the whole work within the stipulated period, and clear the site he shall be liable to pay liquidated damages @ 0.5% (zero point five percent only) of the value of contract per week and or part thereof of the delay subject to a maximum of 10% (ten percent only) of the value of the contract. The amount of Compensation may be adjusted or set-off against any sum payable to the Bidder under this or any other contract with IIIT – Nuzvid, RK Valley, Srikakulam & Ongole of RGUKT-AP.

#### **18. Security Deposit:**

5% of the contract amount to be deducted as Security Deposit (SD) from the payments. The said Security Deposit shall be retained for warranty period of 3 (three) years. The SD amount shall not carry any interest.

#### **19. Taxes and Duties**

The Bidders must include in their tender prices quoted for all taxes and duties royalties, cess and sales tax, Freight & Insurance Charges, works contract tax or any other taxes

or local charges if applicable. No extra claim on this account will in any case be entertained.

**20. Comprehensive Warranty:**

i) The Bidder shall ensure that equipments/ goods/materials to be supplied shall be new, unused and free from all defects and faults in materials, workmanship and manufacture and shall be of the highest grade and consistent with the established and generally accepted standards for materials of the type ordered and shall perform in full conformity with the specifications, drawings if any and in accordance with the tender documents.

ii) The entire system should be covered under comprehensive warranty from any defects in material and workmanship for a period of Three (3) years commencing immediately upon the satisfactory commissioning.

iii) The Bidder's liability shall be replacement of any defective parts in the equipment of his own manufacture or those of his Sub-Bidders under normal use and arising solely from faulty design, materials and/or workmanship provided always that such defective parts are repairable/ replaceable under the said warranty.

iv) Replacement under warranty clause shall be made by the bidder free of all charges at site including freight, insurance and incidental charges.

v) The bidder shall have a well-established after sale service Centre in Andhra Pradesh with requisite spare parts.

**21. Tender not conforming to any or all the above terms and conditions will be rejected.**

**Annexure-I**  
**Technical Specification**

S.No	Description	Specification
1	Description	Projector specification
2	Brightness	3400 ANSI lumens or Higher
3	Contrast	17,000:1 or Higher
4	Clear Image Size / Maximum Image Size	120" diagonal
5	Resolution	1280 x 800 dpi
6	Keystone correction	vertical $\pm 15^\circ$
7	lamp hours	5,000 hours / 10,000 hours
8	Aspect Ratio	16:10, 16:9 or 4: 3
9	sound out put	10W speaker
11	Connectivity	Computer in (D-sub 15pin) x 2(Share with component) Monitor out (D-sub 15pin)x 1 Composite Video in (RCA)x 1 S-Video in (Mini DIN 4pin)x 1( optional) HDMIx2 Audio in (Mini Jack) x one or above Audio out (Mini Jack) x 1 ( optional) Audio L/R in (RCA) x 1 ( optional) Speaker 10Wx 1 or above USB (Type A) x1 (power only 5V/1.5A) USB (Type Mini B) x1 (Download & page/down) RS232 (DB-9pin) x 1 LAN (RJ45) x 1
12	Accessories	5 x 7 feet wall mount screen, HDMI, VGA, power cable, 2" cancelled casing, audio cable - all 10 meters each, 4 feet wall mount kit
13	Warranty	3 years onsite warranty on projector - 1 year or 1000 hours whichever is earlier on lamp
14	Documents Required	MAF, OEM service center, any executed order of in Govt or PSU unit, ISO 9001 and 14001 certificate

## Annexure-II

### Technical Check List

S.NO	Particulars	Name of the file uploaded	Page Name
1.	Bid Processing Fee by way of DD from any nationalized Bank		
2.	EMD (DD) from a Nationalized bank		
3.	Bidder letter Form (Annexure-III)		
4.	Bidder Information sheet (Annexure-IV)		
5.	Valid Registration certification of the Agency/Firm		
6.	Valid GST Registration certificate		
7.	Valid PAN card		
8.	GST registration certificate		
9.	ISO Certificate		
10.	Equipment Make & Model No must be clearly stated by the bidder in the technical bid.(Annexure-I)		
11.	The bidder should have the minimum average turnover of Rs. 1.Crore during last two years certified by the chartered account. (Annexure-VII)		
12.	Annual returns of previous Two years supported by audited balance sheet		
13.	Document/Papers supporting previous experience minimum for Two years		
14.	List of major customer whom which the similar service executed		
15.	Satisfactory performance certificate from past customers for each work completed worth above Rs 10 lakh in the last three years.		
16.	Details of office/branch in AP – Place and Address list to be enclosed (Annexure-V)		
17.	Self-declaration stating that “Firm has not been barred/blacklisted by any organization in doing business with them (Annexure-VI)		
18.	Acceptance of all the instructions, terms and conditions mentioned in this bid documents and conforming no deviation. As a token, tenderer should sign and affix his firm’s stamp at each page of the bid document and all its annexure.		

**NOTE: All pages of the bid documents must be serially numbered and signed.**

Place & Date: Bidder’s Signature with Seal

## Annexure-III

### Bidder Letter Form

From:

(Registered name and address of the bidder)

To

The Coordinator Academic Administration (i/c),  
RGUKT-AP,  
Guntur (Dist.), A.P – 522501

Sir,

Having examined the bidding documents and amendments there on, for supply and installation of 150 projectors & Screens along with all external fittings at IIIT – Nuzvid, RK Valley, Srikakulam & Ongole of RGUKT-AP, in response to your tender call dated 30.05.2018.

1. I/We hereby offer to provide outsourcing service as listed in the schedule to this tender hereto as you may specify in the acceptance of Tender at the price given in the said Schedule and agree to hold this offer open for a period of 90 days from the date of opening of the tender.
2. I/we shall be bound by a communication of acceptance / rejection by RGUKT-AP.
3. I/We have understood the scope of work, Instruction to bidders and terms and conditions of contract in the form as enclosed with the invitation to the tender and have thoroughly examined the specifications quoted in the Schedule hereto and am/are fully aware of the nature of the service required and my/our offer is to provide outsourcing service strictly in accordance with the specifications and requirements.
4. Certified that ours is:
  - a) A sole proprietorship firm and the person signing the bid document is the sole proprietor/constituted attorney of the sole proprietor (OR)
  - b) A partnership firm, and the person signing this bid document is a partner of the firm and has authority to refer to arbitration disputes concerning the business of the partnership by virtue of the partnership agreement /by virtue of general power of attorney (OR)
  - c) A company and the person signing the document is the constituted attorney/ authorized signatory. (NOTE: Strike out whatever is not applicable. All corrections/deletions should invariably be attested by the person authorized to sign the bid document).
5. I/We do hereby undertake that, until a formal notification of award, this bid, together with your written acceptance thereof shall constitute a binding contract between us.
6. If bid is accepted, I/we undertake to;
  - a) Provide services/execute the work according to the time schedule specified in the bid document,
  - b) Obtain the performance guarantee of a bank in accordance with bid requirements for the due performance of the contract, and
  - c) Agree to abide by the bid conditions, including pre-bid meeting minutes if any, which remain binding upon us during the entire bid validity period and bid may be accepted any time before the expiration of that period.

7. We understand that you are not bound to accept the lowest or any bid you may receive, nor to give any reason for the rejection of any bid and that you will not defray any expenses incurred by us in bidding.
8. We understand and agreed that supply and installation of 150 projectors & Screens along with all external fittings at IIIT – Nuzvid, RK Valley, Srikakulam & Ongole of RGUKT-AP even if he will be lowest Bidder for more than one service.

Yours faithfully,

(Signature)

Dated this day of \_\_\_\_\_

Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

FAX \_\_\_\_\_

E-mail \_\_\_\_\_



**Annexure-IV**  
**Bidder Information Sheet**

1.	Name of the organization:	
2.	Year of establishment:	
3.	Registered Office Address	
4.	Bio data or Profile containing name, educational qualifications, occupation and postal address of Proprietor / Partners / Directors / Managing Director / Chairman and Managing Director (Please use separate sheet if found necessary)	
5.	Nature of the firm (Proprietorship/ Partnership/ Private Limited or Cooperative body etc)	
6.	Registration No of Firm	
7.	GST Registration No.	
8.	PAN No.	
9.	Name & Designation of Authorized person:	
10.	Phone No.	
11.	Fax No.	
12.	Email-ID	
13.	Total No. of branch offices in AP	
14.	Any other trade / business in addition to IT infra services	
15.	Total experience (Years / Months) in Supply of IT Infra services	
16.	Have your Concern / Firm / Company ever changed its name any time? If yes, provide the previous name and the reasons there for?	

17.	Have you or your constituent ever left the contract awarded to you incomplete? If so, give name of the contract and reasons for not completing the contract.	
18.	Give information, if any, regarding the proceeding for bankruptcy, insolvency or winding up in which the bidder is / was involved	
19.	Details of Awards, if any received or Reviews in the Media, if any	
20.	<b>Bank Details of the Agency:</b>	
	Bank Name	
	Bank Address	
	Bank Account Number	
	IFSC Code	
21.	Bid Document Fee (Non-refundable)	Amount Rs. : DD No. : DD Date : Issuing Bank & Branch :
22.	EMD	Amount Rs. : DD No. : DD Date : Issuing Bank & Branch :

Place & Date: Bidder's Signature with Seal

**Annexure-V**

**Details of office/branch in AP**

<b>S.No</b>	<b>Full Address of Office</b>	<b>Contact person with phone No.</b>

## Annexure-VI

### NON BLACKLISTING CERTIFICATE

[To be submitted on letterhead]

I/We hereby certify that the ----- [Name of the company / firm] has not been ever blacklisted/debarred by any Central / State Government / Public Undertaking / Institute on any account.

I/We also certify that firm will provide outsourcing of manpower services as per the specification given by RGUKT-AP and also abide all the terms and conditions stipulated in the bid document.

I/We also certify that the information given in bid is true and correct in all aspects and in any case at a later date it is found that any details provided are false and incorrect, contract given to the concern firm or participation may be summarily terminated at any stage, the firm will be blacklisted and RGUKT-AP may imposed any action as per the rules.

Date :

Name :

Place :

Business Address :

Signature of Bidder :

Seal of the Bidder :

## Annexure-VII

### Format of Turnover Certificate

The Turnover of Mr./Ms./M/s \_\_\_\_\_ for last two financial years as per his/her/their books of Accounts was as under:

S. No.	Financial Year	Turnover ( Crores Rs.)
01	2016-17	
02	2017-18	

Signature of Chartered Accountant

Name:

Membership No.:

Seal

**Annexure-VIII**

**FINANCIAL BID**

**FOR SUPPLY AND INSTALLATION OF PROJECTOR & PROJECTOR SCREEN**

**AT IIIT Nuzvid, RK Valley, Srikakulam & Ongole of RGUKT-AP.**

S. No	Unit Description	Qty	Unit Price	Unit Price inclusive of all taxes
01	Projector	150		
02	Projector Screen	150		
03	CEILING MOUNTING KIT AND CABLES (HDMA Cable - 15 meter length and Power Cable-15 meter length)	150		

ALL ABOVE ITEMS ARE ON 3 YEARS ONSITE FULL COMPREHENSIVE FREE WARRANTY

Date:

Address:

Signature:

Name:

Designation:

(Company Seal) On behalf of: