

BID DOCUMENT
Open Competitive Bid (OCB)
For
Supply of Mattresses
For students at each of the three campuses of
Rajiv Gandhi University of Knowledge
Technologies

Proprietary & Confidential



RAJIV GANDHI UNIVERSITY OF KNOWLEDGE
TECHNOLOGIES
Ground Floor, Vindhya C4 Building,
IIT-H Campus, Gachibowli
HYDERABAD- 500 032
Phone: 040-23001830

Proprietary & Confidential

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News paper advertisement

Tender Notice



**RAJIV GANDHI UNIVERSITY OF KNOWLEDGE
TECHNOLOGIES**

**Ground Floor, Vindhya C4 Building, IIIT-H campus,
Gachibowli, HYDERABAD- 500 032**

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Separate Sealed Tenders are hereby invited from reputed Manufacturers or suppliers for supply of the following items to the three campuses of RGUKT located at Basar (Adilabad District), Nuzvid(Krishna District and RK Vally (YSR Kadapa District):

- i) Class Uniforms for boys & girls (41500 pairs)
- ii) Sports Uniforms for Boys & Girls (24000 pairs)
- iii) Mattresses (4000 No's)

Last date of submission of tender along with EMD as specified in the bid document is on 10.07.2012 before 4.00 pm.

Interested parties can collect the Tender document for each item separately from the office of the RGUKT from 20.06.2012 to 09.07.2012 against payment of Rs. 5,000/- towards the cost of Tender document fee (non-refundable) through D.D. payable to REGISTRAR, RGUKT at Hyderabad. Further details visit our website www.rgukt.in

Date: 20.06.2012

**Sd/-
Registrar**

Time schedule of tender related events

(Mattress)

Bid calling date	20.06.2012
Sale of document	20.06.2012 to 09.07.2012 during office hours
Prebid Meeting	03.07.2012 at 04.00PM
Bid closing date/time	10.07.2012 at 4:00 P.M.
Technical Bid opening date/time	12.07.2012 at 04:30 P.M.
Price Bid opening	13.07.2012 at 04:30 P.M
Bid Document fee	Rs. 5000/-
Contact person	Registrar, RGUKT
Reference No	RGUKT/Proc/Mattress/T 06/2012

Registrar
RGUKT

TENDER FORM

Not transferable

Reference: No. RGUKT/Proc/Mattress/T 06/2012

Dated: 20.06.2012

Subject: Tender for supply of (4000) Mattress to the three campuses of RGUKT located at Basara (Adilabad Dist), Nuzvid (Krishna Dist) and RK Valley (Kadapa Dist).

Last date for submission of the TENDER AT HYDERABAD is 10.07.2012 up to 04.00 pm.

Dear Sir/Madam,

- A. RGUKT invites sealed tenders comprising technical bid and price bid separately from reputed Manufacturers or suppliers to provide Mattress to the students at the three campuses of RGUKT located at Basara (Adilabad Dist), Nuzvid (Krishna Dist) and R K Valley (YSR Kadapa Dist).
- B. The Tender form consists of 25 pages of which pages 7 to 17 are instructions and page No 18 is financial bid. The duly completed Technical Bid together with a copy of the bid document (this tender) signed on all pages and the Price Bid should be kept in separate sealed covers and these sealed covers may be submitted in a sealed master envelope superscripted with "Tender for providing to the students of IIITs under the RGUKT. The last date for submission of TENDER is 10.07.2012 before 04:00 pm.
- C. The Sealed Tenders shall be deposited in the Tender box kept in the office of Registrar, RGUKT up to 04:00 PM on 10.07.2012

RGUKT reserves the right to award the contract to one or more than one tenderer.

For any clarification and further details on the above tender please contact Telephone No: 23001830 or Contact Person during office hours.

Thanking you

Yours faithfully,

Registrar, RGUKT

STATEMENT OF IMPORTANT LIMITS/VALUES RELATED TO BID

Item	Description
Submission of Samples	One sample of mattress conforming to the specifications of tender to be submitted at the time of opening of technical bid.
EMD/ BANK GUARANTEE (BG)	Rs.2,00,000 /-
Bid Validity Period	365 days from the date of opening of commercial bid
EMD/ BANK GUARANTEE (BG) Validity Period	60 days from the date of opening of commercial bid
Warranty Period	24 months
Variation in quantities	± 40%
Period for furnishing performance Security	Within 10 days from date of receipt of award
Delivery Schedule	Bidder shall deliver the goods in one single lot within 30 days from the date of award of the contract.
Performance security value	3% of contract value
Performance security validity period	24 months from award of contract
Period for signing the order Acceptance	Within 7 days from date of receipt of notification of award
Payment terms	
On delivery at user site	95% of contract value, within 15 days of acceptance of material. Balance 5% within 2 months Note: Acceptance of material will be only after receipt of mattress whenever required and after receipt of reports of technical tests on random samples confirming adherence to tender specifications.
Maximum Liquidated Damages for late deliveries	3% for each week of delayed supply, maximum of 9%. If delay continues beyond two weeks, contract is liable for cancellation

ELIGIBILITY CRITERIA

1. This bid is open to all firms within India who are eligible to do business under relevant Indian laws as in force at the time of bidding, subject to meeting the pre-qualification criterion.
2. The bidder should have adequate experience in supply of such materials as required in the tender. Bidder should furnish proof of having supplied such materials as required in the tender in the previous financial year ending 31st March 2012 to the amount of at least **Rs.1.00 Crore**. Furnish Balance sheet for the financial year 2011-12.
3. The bidder should have ISO 9001:2008 certification for furniture.
4. He should furnish satisfactory performance certificate from the parties concerned to whom bulk supplies were affected, in case such supplies were made. RGUKT may contact any such parties to elicit details.
5. Bidder should be registered under VAT Act/CST Act with the relevant State Sales Tax Authorities. He should furnish along with the bid document, the relevant VAT/CST Registration Document and PAN / TAN Card copies.
 - 5.1. All bidders shall include the following information and documents with their tenders.
 - 5.2. Copies of original documents defining the constitution or legal status, place of registration, and principal place of business of the bidding firm/entity; written power of attorney of the signatory of the Bid to commit the Bidder.
 - 5.3. Machinery/equipment owned by the bidder and number of employees.
 - 5.4. Latest Income Tax Saral form / Returns filed
 - 5.5. List of Present Clientele with contact address & telephone numbers

The bidders must submit all relevant documentary evidence to demonstrate their eligibility for considering their bid. **The tenders received without the above documents will be rejected.**

Technical Specifications of the Mattress

Rubberized Coir Mattresses 3" thickness, 80 density, grade of IS: 8391-1977 with 1" PU foam with fancy cloth cover, Thickness 4" (3" coir + 1" P.U. foam), which is equivalent to branded quality, with RGUKT logo.

Mattress Size: 1800 X 900 X 100 mm (72"x36"x4")

with **soft pillow:** 26" x15" weight 600 gms

Requirement :

The requirement as shown below is purely indicative. The actual number of Boys and Girl students will be communicated to the successful vendor upon the finalization of the admissions.

Sl.No	Particulars	Quantity
1	Mattress with soft pillow	4000

NOTE

A complete set of bidding documents may be purchased by interested bidders from the RGUKT contact person upon payment of the bid document price which is non-refundable. Payment of bid document price should be by demand draft / cashier's cheque or certified cheque drawn in favor of "Registrar , Rajiv Gandhi University of Knowledge Technologies " and payable at Hyderabad (India).